

**Committee:** Licensing Committee  
**Date:** Monday 21 October 2013  
**Time:** 5.00 pm  
**Venue:** Bodicote House, Bodicote, Banbury, Oxfordshire  
OX15 4AA

### **Membership**

<b>Councillor Fred Blackwell (Chairman)</b>	<b>Councillor Diana Edwards (Vice-Chairman)</b>
<b>Councillor Colin Clarke</b>	<b>Councillor Michael Gibbard</b>
<b>Councillor Tony Ilott</b>	<b>Councillor Ray Jelf</b>
<b>Councillor Kieron Mallon</b>	<b>Councillor P A O'Sullivan</b>
<b>Councillor G A Reynolds</b>	<b>Councillor Alaric Rose</b>
<b>Councillor Gordon Ross</b>	<b>Councillor Douglas Webb</b>

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interests and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Petitions and Requests to Address the Meeting**

The Chairman to report on any requests to submit petitions or to address the meeting.

**4. Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 4)

To confirm as a correct record the Minutes of the meetings of the Committee held on 3 April 2013 and 15 May 2013.

6. **Sex Entertainment Licensing Policy and Procedure** (Pages 5 - 54)

Report of Head of Community Services

**Summary**

The report outlines the changes made in Section 27 of the Policing and Crime Act 2009 amending Schedule 3 of the Local Government (Miscellaneous Provisions) Act, 1982 which enable local authorities to be able to determine applications for sex establishment venues (SEV's) and seek approval for the Council's policy in dealing with such matters.

**Recommendations**

The meeting is recommended to:

- 1.1 Agree that the proposed policy setting out the Councils approach to governing the operation of Sexual Establishment Venues as set out at Appendix 1 be adhered to when determining all applications for such venues.
- 1.2 Agree that the proposed conditions within the attached policy governing the operation of Sexual Entertainment Venues be approved and attached to all licences issued by the Council.
- 1.3 Agree that the proposed amendments as a result of the consultation responses as attached at Appendix 5 be incorporated into the final policy.
- 1.4 Note that the finalised policy will be published on 6 January 2014.
- 1.5 Authorise the Head of Community Safety in consultation with the Chairman of the Licensing Committee, to set and make any minor alterations to the setting of fees in relation to the processing of applications for sexual entertainment venues.

7. **Licensing Department Updates** (Pages 55 - 58)

Report of Head of Community Services

**Summary**

The report advises the Licensing Committee of current and future developments within the Licensing Department.

**Recommendation**

The meeting is recommended:

- 1.1 To note the report.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Agenda**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwellandsouthnorthants.gov.uk](mailto:democracy@cherwellandsouthnorthants.gov.uk) or 01295 221601 / 01327 322365 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

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### **Queries Regarding this Agenda**

Please contact Louise Aston / Dave Parry, Democratic and Elections  
[louise.aston@cherwellandsouthnorthants.gov.uk](mailto:louise.aston@cherwellandsouthnorthants.gov.uk), 01295 221601 /  
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**Sue Smith**  
**Chief Executive**

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